



## **STANSTED MOUNTFITCHET PARISH COUNCIL**

### **ASSESTS REGISTER**

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**April 2018**

## POLICY

The Parish Council's assets are valued at initial purchase cost. Any asset valued at over £500 will be listed. With regard to land and buildings these are either initial purchase cost or market valuation.

### SECTION 1 - CRAFTON GREEN HOUSE - COUNCIL OFFICES

#### INVENTORY - Council Offices, Crafton Green House

Seal	1 Cemetery Plan
1 Lockable black fire-proof storage box	1 framed collection of pictures from St Mary's school
Clock	1 Centenary framed pictures of Cllrs
2 large framed aerial photos (b&w)	1 4 shelf metal wardrobe cabinet
2 large aerial photos (colour)	1 2 shelf metal wardrobe cabinet (small)
1 Honours board	1 12 " desk fan
16 stacking chairs - 8 carvers	2 drawer filing cabinet
12 Fire Extinguishers	2 Flat screen Computers (new 2004)
1 Fire Blanket in kitchen	1 Mri Broadband connector
2 desks (new 1998)	1 HP Envy 4520 Printer
1 Oval table	1 HP Officejet 6210 Printer
1 Henry cleaner (April 2009)	2 Keyboards and 3 mouse
4 four drawer filing cabinets	2 waste paper bins
1 BT Freestyle telephone/answer machine	1 Toshiba DP 2570 photocopier (large) 2003 (not new)
1 electric kettle	3 cork notice boards
3 drawer filing cabinet	Guillotine
Window blinds	1 Laminator
1 Fellowes paper shredding machine	1 wooden post with 3 directional arrows (outside)

**TOTAL APPROXIMATE VALUE FOR INSURANCE**

**£55,227**

#### OWNED BY SMPC BUT VARIABLE LOCATIONS

Civic Regalia - Chairman's Badge & Chain	£3,060
1 Oil painting - Stansted Past, Present & Future (2001)	£3,060
1 Magna Carta triptych embroidery	£2,000
1 Dell laptop	

CCTV Equipment	£30,603
	1 Black control Box
	1 digital clock
	8 cameras and poles

## SECTION 2 - GARDENER'S SHED

### LIST OF TOOLS/EQUIPMENT IN GARDENER'S SHED AND CONTAINER AT WALPOLE FARM

1 Wheelbarrow	1 Iron rake
1 lawn mower March 2001	1 garden broom
Garden fork	1 waterproof clothing
1 litter trolley & supply of red bags	1 tool box
1 aluminium ladder single length	1 extension ladder
1 portable single phase generator petrol engine purchased August 2005 £1435 + VAT	1 2 x double floodlights £70
Festoon lighting kit £150	1 garden spade
1 grass hook	1 hand fork & trowel
1 border fork	2 plastic watering cans
1 snow shovel	1 funnel
Wood saw	1 pair gardening gloves
1 pair waders - size 11	1 5-gallon plastic water can
1 hoe	1 sickle
1 plastic petrol can	1 hacksaw
1 grease gun	1 wire brush
1 spare brown handle	1 hand shovel
3 black plastic buckets	2 spare broom heads
7 safety helmets	1 strapping machine, parts & fittings
1 tree pruner	1 Carborundum stone
1 stillsom	1 pair pliers
1 small hammer	2 adjustable wrenches
1 small screwdriver	1 vacuum litter trolley £1,500
5 floodlights	2 barbeques
Rubber strip for electric cables	Cabling for festoon lights
8m x 4m tent and tent poles	

## SECTION 3 - PUBLIC SEATS

Cambridge Road	1 wooden, Five Acres 5 along west side of road (1 Millennium) 1 Tennis Club - New wooden 2002 (Paul Bristow)
Bentfield Gardens	2 wooden/concrete bench seats 2006
Fountain	2 wooden painted
Bentfield Upper Green	1 wooden 1 wooden & concrete bench by Pond
Bentfield Play Area	1 wooden
Bentfield Lower Green	2 wooden (memorials)
Burton End	1 wooden (Millennium) near M11 bridge
Recreation Ground	1 bench seat near alley to Silver Street 2 wooden seats by wall, painted 1 wooden seat by wall 2 wooden seats by Bowling club, painted 1 wrought iron tree seat 1 wooden with cast iron ends under tree
Memorial Gardens	2 wooden, painted 1 wooden, opposite Church door
Lower Street	1 wood by Glasscocks Wall (Seavers) 1 wood & cast iron opposite Dog & Duck P.H
Crafton Green	1 in front of Day Centre, wooden 1 at end of road (Dr Gabb) replaced in 2000 1 in office garden (Millennium) wooden
Cemetery	1 wooden + 1 + 1 + 1
Burnell's Way	1 wooden
Blythwood Gardens	1 wooden
Five Acres	1 wooden

**TOTAL 40 APPROXIMATE REPLACEMENT VALUE - £20,402 PLUS 5 JUBILEE SEATS £4,758**

## SECTION 4 - STREET LIGHTING

### BREAKDOWN OF STREET LIGHTS IN STANSTED MOUNTFITCHET

<u>LAMP TYPE/WATTAGE</u>	<u>NUMBER OF LIGHTS</u>
100 wT	21
150 wT	1
35w SOX	39
66w SOXELL	1
26w SOXELL	177
70w SON	31

### LOCATION OF ALL LIGHTS NOTED IN LIGHTING REGISTER

INSURANCE VALUATION APPROXIMATELY £500 EACH INCLUDING CABLING	£95,143
RECREATION GROUND ENHANCEMENT KITS (2017)	£6,480

## SECTION 5 - LITTER BINS

M	Lower Street	Opp. Dog & Duck - metal on post
C		Piddells Car Park - Concrete
		Lamp post, Queens Head
		Under notice board - cast iron
		On wall , near butchers - cast iron
C	Station Road	Corner by Chinese Take-away - Concrete - New 1993
M		On post at corner of Water Lane - Metal - New 1993
C	High Lane	Opp. Mont House - concrete (without inner & lid)
	Church Road	Junction of Church Road and Lower Street
C		Opp. Junction of Old Church Lane - concrete (inner broken)
W		Next to Children School Crossing sign - right at top of road (wooden)
W		By Cemetery entrance - wooden
W		Up past Manor House top of drive - wooden
W	Cemetery	Wooden + 1 PVC large
C	Mountfitchet Est	Bus stop, Maitland Road - concrete (needs new inner)
M		Junction Manor Road, Mountfitchet Road - Metal on post (no inner)
		West end of Manor Road by telephone box
C		Pay area - concrete (no inner)
M	Chapel Hill	Maces shop - metal on wall
C		By Barley Mow - concrete
M		Coronation Shelter - metal on post - new 1993
M		Bus stop, Spencer Close - metal
M		St John's Alley - Chapel Hill end - Metal 1993
W		Memorial Gardens - PVC
M		St John's Lane, Clarence Road end - metal
M	Rec. Ground	Gate entrance (next to Bowling Club) - PVC
W		Alley leading to Silver Street - wooden
C		Play Equipment - concrete
W		Between seats - 2 wooden
P		Opp. Twitchell to Millside - plastic
M		On light adj Spencer Close
M	Burnells Way	Top of footpath on lamp-post - metal (no inner)
M	Fountain	Near seats - metal - new 1994
	Silver Street	Wall of sweet shop
M		West side of bus stop, north of Blythwood Gardens - metal
M		East side of bus stop on lamp-post - metal
M	Cambridge Road	East side near telephone box - metal
M		East side outside London & Stansted - metal
M		Bell & Feathers signpost - metal - new 1994
M		West side near Football Club - metal
W	Tennis Club	By seat - wooden
M	Bentfield End	Coopers Alley - on lamp-post - PVC

## SECTION 5 - LITTER BINS CONT.....

C		Play area - concrete
W		Bentfield Gdns Open Space - by seat - wooden
W		Bentfield Lower Green by seat - wooden
M	Crafton Green	Entrance to car park - metal on post - new
M		on lamp-post by Library - metal 1994
W	Windmill	1 - wooden
W	Stoney Common	Wooden bin by telephone box
W	Normans Way	Wooden bin at top of footpath
M	Elsenham Road	On lamp-post - metal
		6 new litterbins purchased 1998
		5 new litterbins purchased 2000

**TOTAL 64**

2 bins at Cannons Mead - UDC

**KEY** M - Metal  
C - Concrete  
W - Wooden

**TOTAL APPROX COST**

**£7,400**

## SECTION 6 - PROPERTY, LAND & COMMUNITY ASSETS

PROPERTY AND LAND	VALUE AT 31.03.17
a) <b>CRAFTON GREEN HOUSE</b> 72 Chapel Hill Stansted Mountfitchet Essex CM24 8AQ	<b>£248,063</b>
b) <b>GARDENER'S SHED</b> Chapel Hill Stansted Mountfitchet Essex CM24 8AQ	<b>£44,100</b>
c) <b>DAY CENTRE</b> 72 Chapel Hill Stansted Mountfitchet Essex	<b>£285,000</b>
d) <b>WINDMILL</b>	<b>£362,868</b>
e) <b>NEW COMMUNITY BUILDING - CGP</b>	<b>£860,000.00</b>
<b>COMMUNITY ASSETS</b>	
a) <b>PARISH CEMETERY</b> Church Road Stansted Mountfitchet, Essex	<b>1</b>
b) <b>BIRCHALLS PUBLIC OPEN SPACE</b> High Lane Stansted Mountfitchet, Essex	<b>1</b>
c) <b>FIVE ACRES PUBLIC OPEN SPACE</b> Cambridge Road Stansted Mountfitchet, Essex	<b>1</b>
d) <b>BENTFIELD GARDENS PUBLIC OPEN SPACE</b>	<b>1</b>
e) <b>WINDMILL FIELDS</b>	<b>1</b>



## **SECTION 6 - PROPERTY, LAND & COMMUNITY ASSEST CONT.....**

f)	<b>TENNIS CLUB</b>	<b>1</b>
g)	<b>LOWER STREET TELEPHONE BOX</b>	<b>1</b>
h)	<b>MEMORIAL GARDEN AND WAR MEMORIAL STEPS</b>	<b>1</b>
	Chapel Hill (£25,496 for insurance purposes)	

## SECTION 7 - PLAY EQUIPMENT, FENCING & FOUNTAIN

### PLAY EQUIPMENT, FENCING, FOUNTAIN

#### a) Recreation Ground - Play Equipment

Pendulum swing  
Timber and steel cableway  
Pick up sticks 6  
Tree House  
Mystical World Multi-Play system  
2-bay traditional swing  
Upsilon Fitness and Adventure Trail  
Rota Web Climber  
Cockerel Rock 'n' Roll bounce-about  
Mystical World Flying Bats Cog  
Mystical World Sounds of Time Panel  
Dice Spinner Game  
Play Cabin - Safari Hut  
Half-round log fencing 1200mm high  
Self-closing gate  
Vehicle gate  
Keyston Bin  
Safety surfacing

Installed 2012 Wickstead Playscapes

**TOTAL**

**£100,000**

#### b) Bentfield Play Area - Play Equipment

Carousel - Flush  
Rotator - Spica A  
Climber Nets  
Climber with bar slide  
Multi-play slide climber  
3 x Play Panels  
2 x Rocker horses  
Swing - Basket Seat  
Mixed 2-bay swing -   1 DDA seat  
                                  1 toddler seat  
                                  2 junior seats

Installed April 2015   Kompan Ltd

**TOTAL**

**£70,000**

## SECTION 7 - PLAY EQUIPMENT, FENCING & FOUNTAIN CONT....

c) **Mountfitchet Estate - Play Equipment**

Tropica Multi-Play system - Barbados

Rota Web Climber

Double arch swing

Pendulum swing

Keyston metal seat & bin

Safety surfacing

Self-closing gate

Fencing

Installed 2012

Wickstead Playscapes

**TOTAL**

**£50,000**

**PLUS ALL SAFETY SURFACING - TOTAL VALUE**

**£239,523**

d) Skatepark - Lower Street (land owned by UDC)

**£170,000**

**(equipment & fencing)**

e) Multi-use Games Area - Mountfitchet Green

**£50,000**

**(surface & fencing)**

f) **Ornamental Fountain**

**£31,232**

Cast iron railings and wooden post - Chapel Hill

Concrete base and steps

g) **Fencing**

**£23,647**

Iron railings around pond and metal gates

All wooden fencing and gates

h) **Wooden Oak Posts**

**£3,060**

## SECTION 8 - NOTICEBOARDS & BUS SHELTERS

### a) NOTICEBOARDS

Gardener's Shed  
Fire Station, Chapel Hill  
Wall, Bentfield Causeway  
Glasscock's Yard, Lower Street  
Nr phone box, Burton End  
Opposite bus stop, Maitland Road  
Small notice board Parish Cemetery - May 2005  
Small notice board Recreation Ground - May 2005  
2 boards Foresthall park

**Approximate Value = £6,634**

### b) BUS SHELTERS

- |      |   |                                   |
|------|---|-----------------------------------|
| i)   | Wooden - supplied by ECC 2009<br>Chapel Hill (1997) | <b>Approximate Value = £4,000</b> |
| ii)  | Wooden - supplied by ECC 2009                       | <b>Approximate Value = £4,000</b> |
| iii) | Wooden -supplied by ECC 2009 Mft Estate             | <b>Approximate Value = £4,000</b> |
| iv)  | Brick - with felt roof Silver Street                | <b>Approximate Value = £4,322</b> |

### c) STREET PLANS

- |      |                           |             |
|------|---------------------------|-------------|
| i)   | Various locations         | <b>£750</b> |
| ii)  | Glazed iroko - at Station | <b>£750</b> |
| iii) | Glazed iroko - in office  | <b>£750</b> |

## **SECTION 9 - MISCELLANEOUS**

FIRE TENDER - housed at Hole Farm, Bentfield Green	<b>£2,550</b>
HANGING FLOWER BASKETS	<b>£3,060</b>
PICNIC TABLES	<b>£3,301</b>
DAY CENTRE AV EQUIPMENT & DISHWASHER	<b>£3,882</b>
SPEEDWATCH GUN	<b>£856</b>
SHIPPING CONTAINER AT WALPOLE FARM	<b>£300</b>
FLOOD PREVENTION EQUIPMENT	<b>£7,471</b>
PICNIC TABLES AT FORESTHALL PARK	<b>£4,080</b>