

Stansted Mountfitchet Parish Council

Notice of conclusion of audit Annual Return for the year ended 31 March 2016

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for Stansted Mountfitchet Parish Council for the year ended 31 March 2016 has been concluded and the accounts have been published.	This notice and Sections 1, 2 & 3 of the Annual Return must be published by 30 September. This must include publication on the body's website.
2. The Annual Return is available for inspection by any local government elector of the area of Stansted Mountfitchet Parish Council on application to:	
(a) <u>Mrs. R. Clifford, Parish Clerk</u> <u>Council Offices</u> <u>72 Chapel Hill</u> <u>Stansted CM24 8AQ</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the Annual Return
(b) <u>Monday - Friday 10am - 1pm.</u>	(b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any person on payment of £ <u>1-00</u> (c) for each copy of the Annual Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) <u>Ruth Clifford</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e) <u>28 Sept 2016</u>	(e) Insert the date of placing of the notice

Section 3 – External auditor certificate and report

2015/16 Certificate

We certify that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2016 in respect of:

Enter name of
smaller authority here:

STANSTED MOUNTFITCHET PARISH COUNCIL

Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2016; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

External auditor report (ACEX0229)

Except for the matters reported below, on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The Annual Return has not been approved in accordance with the Accounts and Audit Regulations 2015:

- Section 2 was approved before Section 1, as evidenced by the minute reference numbers.

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

None

External auditor signature

PKF Littlejohn LLP

External auditor name

PKF Littlejohn LLP

Date

24/9/16

Note: The NAO issued guidance applicable to external auditors' work on 2015/16 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)