

# STANSTED MOUNTFITCHET PARISH COUNCIL

Council Offices, Crafton Green House, 72 Chapel Hill  
Stansted Mountfitchet, Essex CM24 8AQ

Clerk: Mrs Ruth Clifford



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## NOTICE OF MEETING

The **ANNUAL COUNCIL MEETING** will be held at **7.45pm**, on Wednesday 8 May 2019 in the Day Centre, Crafton Green, 72 Chapel Hill, Stansted Mountfitchet, Essex when the following business will be transacted:

### AGENDA

- 1 Declarations of interest
- 2 To elect a Chairman and receive the Declaration of Acceptance of Office
- 3 To elect a Vice-Chairman and receive the Declaration of Acceptance of Office
- 4 To receive apologies for absence
- 5 To consider co-opting two members to fill the vacancies on the Parish Council
- 6 To appoint the Council's Internal Auditor - currently RBS Auditing Solutions
- 7 To appoint the following standing committees, sub-committees and working groups:
  - (a) Open Spaces Committee
  - (b) Finance & General Purposes Committee
  - (c) Civil Protection & Emergency Planning sub-committee
  - (d) Highways sub-committee
  - (e) Windmill sub-committee
  - (f) Personnel sub-committee
  - (g) Airport Working Group
  - (h) Crafton Green Working Group
  - (i) Economic Development Working Group
  - (j) Flooding Working Group
  - (k) Neighbourhood Plan Strategy Group
- 8 To appoint representatives on the following outside bodies:
  - (a) Stansted Trust Funds
  - (b) Stansted & Birchanger Relief in Sickness Charity
  - (c) Public Transport Representative
  - (d) Link Committee
  - (f) Uttlesford Association of Local Councils
  - (g) Day Centre
- 9 Review of Risk Assessments
- 10 Review of Standing Orders, Financial Regulations and Investment Policy
- 11 To resolve that the Council continues to meet the conditions of the Power of General Competence
- 12 To inspect the Deeds, Trust Instruments and Inventory held by the Council
- 13 To review the Register of Members' interests

2 May 2019

Ruth Clifford, Clerk

The press and public are welcome to attend all meetings of the Parish Council and its committees. Any intention to record, film or take photographs during a meeting must be notified to the Clerk prior to the start of the meeting.