

MINUTES of a Meeting of the COUNCIL held at 7.45pm on Wednesday 30th May 2018 in the Day Centre, Crafton Green, Chapel Hill, Stansted, Essex,

PRESENT Cllr M Caton (Chairman), Cllrs C Dean, S Dunn, M Jessup, P Jones, J Kavanagh, J O'Brien, J Salmon, G Sell and D Wallace-Jarvis

ATTENDING Mrs R Clifford - Clerk
Mr T Lloyd - Assistant to the Clerk
Dist Cllr A Dean
2 members of the public

94 APOLOGIES

Apologies were received from Cllrs J Hudson, R Rands, F Richards and V Trundle.
Mrs E Philbrick - Admin Assistant

PUBLIC PARTICIPATION

Mr Woodcock asked for the last set of minutes to be uploaded to the website. The Clerk confirmed that they had just been approved that morning and they would be posted in due course.

95 DECLARATIONS OF INTEREST

Cllr Salmon- lives opposite the subject of planning application 9.8 (Bentfield Green)

96 MINUTES

The minutes of the Full Council meeting on 9th May 2018 were approved.

97 MATTERS ARISING

(48) Cllr O'Brien reported that the old cable had been located in Croasdaile Road and the replacement lamp post can hopefully now be put in place. The question of who pays for the work is still to be resolved.

98 CHAIRMAN'S REPORT

- GDPR work is progressing. The Clerk is drafting a privacy policy statement.
- A number of events have been organised to support the Active Essex 30:30 campaign. Members were urged to actively participate.
- Plans for the Twinning Ceremony are progressing. Members were encouraged to respond to their invites for the event on 6 July at 12 noon.
- The deed of release for the third party easement on the Crafton Green site has been formally registered with the Land Registry.

99 QUESTIONS TO THE CHAIRMAN

None

100a DISTRICT COUNCILLORS' REPORT

Cllr Dean reported the following:

- There is a meeting on 31 May on the draft Local Plan. 19th June is scheduled as the signing off day but a lot of public participation is expected before this can be done.
- The Airport section is still a concern.
- The impact of new developments on traffic using the B1383 is a major issue – it has been highlighted as a “red” route meaning that it will be one of the most congested roads in the district during the period of the Local Plan. It might be possible to use the Community Infrastructure Levy to fund improvements to the road if UDC decides to introduce the Levy.
- The management arrangements for the proposed Garden City developments need to ensure the environment in and around each development is kept in good order.
- The management of social housing in the District needs to be improved.
- A proposal to use some of the Foresthall Park S.106 money to finance the improvements of footpaths in the Aubrey Buxton Nature Reserve has been withdrawn from the Cabinet agenda. Investigations continue to see if other funds might be available.
- The Scrutiny Committee need to be more demanding and expect higher standards. Anyone falling short of the expected standards should be subject to sanctions that act as an effective deterrent. There is currently no independent scrutiny of Parish Councils. This may change once a national review of the Code of Conduct has taken place.
- In response to a question from Cllr Jones he said he wasn't aware of specific capacity figures for a particular stretch of road. He suggested that Policy statements developed by the Neighbourhood Plan team should be made available to UDC. In the first instance they should be sent to Roger Harborough and Gordon Glenday and copied to Howard Rolfe.

Cllr Sell reported the following:

- The High Lane Junction may not re-open until 23rd June.
- The number of new houses allocated to Stansted in the local plan is already known.
- He will be lobbying for a Health and Welfare Fund to be established using some of the money that had been earmarked for the athletic facility that would not now be going ahead at Carver Barracks. He felt there were a number of organisations in the village that could benefit from this.
- The bid for part-funding of a PCSO in Stansted, Elsenham and Henham is progressing.

100b COUNTY COUNCILLOR' S REPORT - None

101 PAYMENTS - The list of payments was approved.

102 PLANNING APPLICATIONS

- 1 UTT/18/1175/AV - 22 Cambridge Road
1 no. internally illuminated fascia sign and 1 no. internally illuminated projecting sign.
- The illuminated sign that protrudes at right angles should be moved away from the neighbouring residential property. The signage should be erected in such a way that the historic rendering is protected.*
- 2 UTT/18/0730/FUL - Land at Bridge House Church Road
Erection of a pair of semi-detached cottages
- No comment.*
- 3 UTT/18/1052/LB - Barns at Parsonage Lane
Proposed conversion of barn to create two self-contained dwellings, conversion of the existing roof void over the granary to create habitable space. Internal and external works to include the addition of windows, door and roof lights. Insertion of floor, partitions and stairways.
- This area is within the green belt and is designated as an area that should prioritise developments that provide suitable units for start up businesses. The proposed residential development is opposed as it is not consistent with this.*
- 4 UTT/18/1051/FUL - Barns at Parsonage Lane
Proposed conversion of barn to create two self-contained dwellings, conversion of the existing roof void over the granary to create habitable space and re-siting of the previously approved garage building.
- See 3 above.*
- 5 UTT/18/1161/HHF - Croft House High Lane
Erection of detached garage
- No comment*
- 6 UTT/18/1240/OP - The Manor House Church Road
Outline application, with all matters reserved except for access, for 1 no. dwelling with associated parking
- This area is within the green belt and is not an exception site.*
- 7 UTT/18/1291/FUL - Walpole Farm Cambridge Road
- Application to vary condition 2 (Prior to first occupation the road scheme as shown in principle on drawing number E3273/760/B shall be constructed to adoptable standards and retained as such in perpetuity) from planning permission UTT/15/0284/DFO (Details of construction of a link road in Cambridge Road into the application site at Land at Walpole

Farm Cambridge Road Stansted) to allow the roundabout to be used for access for the development for occupation

Object – members wish to see the road completed prior to occupation of any dwellings.

- 8 UTT/18/0939/HHF - 39 Bentfield Green Pennington Lane
Proposed rear ground floor extension, enlargement of existing first floor rear dormer and associated internal alternations.

No Comment

103 ACCOUNTS TO 31.3.18

A draft of the accounts had been circulated to members just after the year-end. Now that the accountants had completed the year-end closedown and made their adjustments, the final copies of the Annual Return, Income and Expenditure Statement, Balance Sheet, Reserves and Internal Audit Report and page 3 of the AGAR return had been circulated to all members.

(a) TO APPROVE THE ANNUAL GOVERNANCE STATEMENT

The Clerk read out the statements under Section 1 of the Annual Return for 2017-18. The voting on statements 1-4 and 6-8 was a unanimous "yes". Under statement 5 the Clerk pointed out that because the review of Risk Assessments had not been finalised and minuted at a meeting, the answer to this question must be "No". The Annual Governance Statement 2017- 2018 was duly signed by the Chairman and the Clerk.

(b) TO CONSIDER AND APPROVE THE ACCOUNTING STATEMENTS

Having been considered and then proposed by Cllr Jones and seconded by Cllr Salmon it was unanimously

RESOLVED - to approve the Accounting Statements for year end 31 March 2018.

The Accounting Statements were signed by both the RFO and the Chairman.

104 TO RECEIVE THE UPDATED RISK ASSESSMENTS FOR 2018/19

The Clerk and Cllr O'Brien had reviewed all of the documents on the LCRS system. Allotments are due to be handed to the Council later this year at which point the Allotments RA would be completed. The Action Plan was noted by the meeting.

105 LIST OF CORRESPONDENCE - None

106 PLANNING APPLICATIONS DETERMINED - Already Circulated

107 CLERK'S RECORD OF PLANS - Available in the office

Meeting closed at 9.15pm