

MINUTES of a meeting of the FULL COUNCIL held at 7.45pm on Wednesday 31st July 2019 in the Day Centre, Crafton Green, Chapel Hill, Stansted, Essex

PRESENT Cllr M Caton (Chairman), Cllrs A Barnes, D Bowman, D Brett, J Harding, J Hudson, M Jessup, J Kavanagh, A Khan, J O'Brien, A Miti, G Sell, T van de Bilt and D Wallace-Jarvis

ATTENDING Mrs R Clifford - Clerk
Mr T Lloyd - Assistant to the Clerk
Mrs E Philbrick - Admin Assistant
Dist Cllrs Alan Dean and Melvin Caton
Cty Cllr Ray Gooding
Representative of Hamberley Care Home
1 member of the press
3 members of the public

149 APOLOGIES

Apologies were received from Cllr F Richards. The Chairman advised that Cllr Sell would be arriving late.

PUBLIC PARTICIPATION

1 member of the public spoke regarding his attempts to contact District Councillors asking if they will make a contribution to the new solar powered flood warning system but so far only 1 of the 4 had responded. Dist Cllr Khan apologised for not responding but explained that all District Councillors had received a large number of requests which all needed to be considered and a view taken of what each would support. Unfortunately, they will not be able to please everyone but it will be a question of priorities and some may have to wait. Dist Cllr Caton confirmed this was the case for him also. 1 member of the public handed out a statement calling for the Parish Council to declare a Climate Emergency and his reasons for this. The Chairman advised that this subject was discussed last night at UDC's meeting and they want to work with Parish Councils on this subject. They need actions and so the Parish Council may look to set up a working group for this.

150 DECLARATIONS OF INTEREST - None

151 MINUTES

The minutes of the Full Council meeting on 17th July 2019 were approved

152 MATTERS ARISING - None

153 HAMBERLEY CARE HOME PROPOSAL FOR ALMONT HOUSE

A representative for Hamberley Care Home attended the meeting to advise that they had now submitted their application but wanted to advise members on what changes they had made to their original proposal based on comments they received when they previously attended the Full Council meeting to present their ideas.

The scheme is similar to that presented and will still be a 75-bedroom care home. Some of the changes made are as follows:

- Reduced the scale of the front of the building (View from High Lane)
- Changed roof so no windows face onto a property on St Johns Road after concerns were raised by the house owner
- An additional parking space has been added
- Dropped kerb when crossing onto High Lane

(Cllr G Sell arrived)

- Prior communications had raised concerns regarding staff training so details of staff training scheme and recruitment had been included
- They had looked at staff accommodation but did not feel this necessary
- They have held a consultation with the GP Surgery and this will be ongoing
- They had looked at the public footpath and they are not proposing to resurface for two reasons (1) They are struggling to find out who owns the footpath (2) They held a meeting with UDC officers regarding S106 agreement and they advise this may struggle to meet tests to be part of the agreement.

Cllr Khan asked regarding apprenticeships and was advised that there is an opportunity to take these discussions further in the future but at present the planning application had only just been submitted and was not yet approved.

Dist Cllr Dean advised that he will be opposing the application in the next few days due to the developers' plan not to resurface Norman's Way. This is a hazard to local residents and residents of the care home already situated locally. He cannot see any reason why a developer cannot carry out this work and take out relevant insurance. He feels it is irresponsible to put a property there with elderly residents whilst the road is in such a poor condition.

Cllr Wallace-Jarvis asked what public transport they felt there was in High Lane which would allow staff and visitors to get to the care home and she feels there isn't any.

Cllr Brett advised that local residents had already commented to him that they were unhappy with visitors and staff of the care home already there parking in local roads and he thinks they will object on this application. Public transport is always exaggerated and he feels that they will need to do a lot of convincing for people to support the application.

Cllr Wallace-Jarvis declared an interest as she lives on High Lane.

Cllr Harding asked how many staff members would be employed and it was confirmed that approx 30 full time staff.

Ray Woodcock spoke regarding Norman's Way. It is in a very bad condition and elderly residents from Norman's Court have reported difficulties in using this. John Bishop had advised that he would resurface if he was given the go ahead for 5 bungalows so if he can why can't a big organisation do this. Cllr Sell agreed with these comments and asked if this is something they would re-consider.

Cllr Khan advised that he sits on the board of a care home which is celebrating 100 years and spoke regarding CQC. The representative advised that he is a planning consultant so that was beyond his knowledge but that he could put someone from the operational side in touch with him to discuss this further.

Cllr O'Brien also spoke regarding his disappointment on the decision regarding Norman's Way.

154 CHAIRMAN'S REPORT - Attached

155 DISTRICT COUNCILLORS' REPORT

Dist Cllr A Dean

He has arranged a meeting with Cllr Deryk Eke - Infrastructure and Transport member- regarding the situation of car parking in Stansted. The Chairman asked if the Parish Council had been advised of the meeting but he confirmed they had not been and he wants to find out more before getting the Parish Council involved.

He asked if the Call for Sites for the Almshouses had been published and the Clerk replied that she is awaiting further advice from the officer at UDC.

Dist Cllr M Caton

At last night's UDC meeting there were 3 motions: (1) The Library which the Chairman had already discussed in her report. (2) Climate Emergency which was presented by 3 of the 4 political groups and was passed with just 1 abstention. The motion committed the District Council to work in partnership with Environmental bodies, Organisations and Parish Councils. (3) Youth Council - Proposal to have a non-voting member on the District Council was passed after some discussion.

When canvassing for the Local Elections both he and Cllr Khan were questioned frequently regarding Airport parking especially in Foresthall Park. He had raised this with Roger Harborough but had so far not received a response. Dist Cllr Caton asked if Cllr Sell could take this to the Highways Sub-Committee to deal with. The Highways Sub-Committee was asked to progress this matter, and to try to obtain evidence from local residents to support an application for waiting restrictions.

Dist Cllr A Khan

Referred to the motion relating to Libraries at last night's meeting and he thought this had been a "circus" and was astounded by County Councillors' comments, in particular Cllr Barker's. It is an appalling position to be in and residents should feel let down.

Youth Council - good proposal and needs to be more diversity - not just straight A students, no student politics just real meaningful engagement.

Cllr Khan is about to join the Housing Board and would like a meeting with the Clerk and Chairman for a briefing on the background of the Almshouses.

Dist Cllr G Sell

The battle for the Library must continue. He has had numerous conversations with Cllr Barker but 3 years is not long and wants to see a library in Stansted in 20 years time. We must make sure we have evidence that residents are using the Library Services. The Chairman advised that the new building went ahead, strongly encouraged by the County Council who wished to promote their new model of working in community hubs. Peter Jones confirmed that the only reason the new building went ahead was because the County Council agreed to be in partnership and that if the library was not in the building that they would use it for other purposes. If they go back on their agreement it leaves the Parish Council in a difficult financial position.

Dist Cllr Sell had just come from a Saffron Walden Museum Management Group meeting and wanted to encourage visits to the Museum.

156 COUNTY COUNCILLOR'S REPORT

Cty Cllr Ray Gooding refuted the Chairman's comment that Essex CC is currently leading the way in Library closures and he listed a number of authorities around the Country where closures have taken place. He stated that he looked forward to working with the Parish Council in order to secure an acceptable agreement for the future of Stansted Library but this was unlikely to take place before the autumn as the Cabinet's strategy document has been called in. Cllr Brett commented that in his opinion the strategy document was even more vague than the original consultation document and contains little factual information to enable communities to understand exactly what is proposed for their libraries.

Climate Change - He missed the last Full Council meeting as he was in Chelmsford at a presentation by students of their technological ideas. During the awards he told them that it was young people like them who will make the difference - they are the future.

UDC have refused to allow parents free 30-minute parking to allow them to walk their children to Magna Carta school and he called for support on this from district members.

Developers have now acknowledged their responsibility to fund the new crossing on Lower Street.

A Cross-Party Group will be discussing children not attending schools. There are 2300 home schooled children that the CC know about but it is suspected that this number is greater.

157 PAYMENTS FOR AUTHORISATION - Approved

158 PLANNING APPLICATIONS

1 UTT/19/1733/HHF - Raymar, 110 Cambridge Road
Single Storey front porch extension and internal alterations
 No Comment

2 UTT/19/1781/HHF - Three Gables, Sunnyside
Single Storey rear and side extension
 No Comment

3 UTT/19/0981/FUL - Land South of Forest Hall, Birchanger (REVISED)
Demolition of existing no.2 dilapidated structures and construction of 6 no. three bedroom semi-detached houses with accommodation in roof
 The revised plans make no difference and we support our previous objections and support the objections made by Birchanger Parish Council

4 UTT/17/3573/OP - Land North West of Henham Road, Elsenham (REVISED)
Outline application with all matters reserved except for access for: up to 350 dwellings, 1 no. primary school including early years and childcare setting for up to 56 places, open spaces and landscaping including junior football pitch and changing rooms, access from B1051 Henham Road with associated street lighting and street furniture, pedestrian, cycle and vehicle routes, pedestrian and cycle link to Elsenham Station and potential link to Hailes Wood, vehicular and cycles parking. Provision and/or upgrade/diversion of services including water, sewerage, telecommunications, electricity, gas and services media ad apparatus, on-plot renewable energy measures including photo-voltaics, solar heating and

ground source heat pumps, drainage works, sustainable drainage systems and ground and surface water attenuation features, associated ground works, boundary treatments and construction hoarding

Support comments from Elsenham and Henham Parish Councils

159 FINANCE AND GENERAL PURPOSES MINUTES - 24TH JULY 2019

140 (90) - Cllr O'Brien apologised that he had been unable to set up the meeting regarding lighting as yet.

RESOLVED to accept the minutes of the meeting

160 NEIGHBOURHOOD DEVELOPMENT PLAN FOR CONSULTATION

Cllr O'Brien advised that as a Parish Councillor on the group he supports the draft plan as hours of thought and work have gone into it.

Cllr Sell also spoke to support the plan and the large amount of work that had gone into it. He also offered thanks to Simon Thompson and the strategy group for the amount of time they have contributed.

Cllr Kavanagh asked for the definition of a protected lane (i.e. Pennington Lane) and the Clerk advised she would email this to all members after the meeting.

Having been proposed by Cllr O'Brien and seconded by Cllr Sell, it was unanimously

RESOLVED to approve the draft Neighbourhood Development Plan for consultation

161 LETTER RELATING TO FOI AND AUDIT REGULATION REQUESTS

A briefing note and draft letter had been circulated to all members confidentially prior to the meeting.

Cllr Khan commented that he had requested background notes for which he thanked the Clerk. He confirmed that he had held a conversation with Mr Letch who has been advising the Council on the FOI's and he had found this very helpful. Cllr Khan considered that it was important for the Council to continue to keep their risk management register up to date but stated he is content with the process which has been followed.

Cllr O'Brien extended his thanks to the Clerk for all her hard work relating to this situation. Cllr Sell endorsed this comment stating that the Council has a duty of care to its staff. The Clerk acknowledged their thanks and extended her thanks to the Chairman who had supported her through the process.

Having been proposed by Cllr O'Brien and seconded by Cllr Jessup it was

RESOLVED to accept the letter as drafted be approved for sending

with 13 votes in favour and 1 abstention.

162 PLANNING APPLICATIONS DETERMINED - Circulated with agenda

163 FUTURE OF CRAFTON GREEN HOUSE

Having been proposed by the Chairman it was unanimously

RESOLVED that in the view of the confidential nature of the business to be discussed, the public and press be instructed to withdraw from the meeting.

The confidential notes of the recent meeting of the Working Group were circulated at the meeting and Cllr Jessup gave a verbal report. It was noted that the company who had shown an interest in leasing the building had found alternative premises. After a discussion during which members asked various questions, and discussed the possible options, and having been proposed by Cllr Jessup and seconded by Cllr Wallace-Jarvis, it was unanimously

RESOLVED to re-open discussions with UDC with a view to demolishing Crafton Green House and extending and revising the lay-out of the Crafton Green Car Park subject to conditions to be discussed by the Parish Council.

Cllr Khan wondered if there were opportunities for the StanstedCAN charity to make use of space in the new building. The Chairman confirmed that this had been raised with them previously but could be done again.

Meeting closed 9.55pm